



Personnel Specification - Senior Creche worker

Attributes	Criteria No.	Criteria	How Identified	Rank
<i>Relevant Experience</i>	1.	Experience in a day-care setting	Application/Interview	Advantageous
	2.	Experience working with young children	Application/Interview	Essential
<i>Education and Training</i>	3.	NVQ level 3 in Early Years Childcare and Education or equivalent.	Application	Essential
	4.	Recent First Aid qualification	Application	Advantageous
	5.	Basic Food Hygiene Certificate	Application	Advantageous
	6.	Other related training	Application/Interview	Advantageous
<i>General and Special Knowledge</i>	7.	Knowledge of The Children Act / Every Child Matters	Interview	Desirable
	8.	Knowledge of child development	Interview	Essential
<i>Skills and Abilities</i>	9.	Ability to communicate well with adults and children	Interview	Essential
	11.	To be able to demonstrate the ability to work as part of a team	Interview	Essential
	12.	Ability to write legibly and good presentation skills	Application/Interview	Desirable
	13.	Computer literate	Application/Interview	Advantageous
	14.	Good organisational skills	Interview	Desirable
<i>Additional Factors</i>	15.	Demonstrate creative ability	Interview	Desirable
	16.	Understanding of Equal Opportunities	Interview	Desirable
	17.	Awareness of Health and Safety and practical hygiene issues	Interview	Desirable
	18.	Hold current full driving licence	Application	Essential
	19.	Flexibility of working hours	Interview	Essential

